

# San Joaquin County Chapter – CGJA

San Joaquin County Chapter



California Grand Jurors' Association

## ANNUAL REPORT

2015-2016

**FY 2016 Annual Report**  
**San Joaquin County Chapter *of the***  
**California Grand Jurors' Association (CGJA)**

***"Citizens for Positive and Ethical Government"***

Chapter Mission Statement:

***"A Voice for Accountability in Government in Support of the Civil Grand Jury through Advocacy, Education and Communication"***

Chapter Purpose and Goals:

**The purpose of the San Joaquin County Chapter of the California Grand Jurors' Association is to tell the story of the Civil Grand Jury and to support the efforts of each year's Civil Grand Jury.**

- To accomplish this purpose, our Chapter will endeavor to:
  - Provide citizens of San Joaquin County with information on the grand jury system and its importance and benefit to the well-being of the community,
  - Assist in recruiting qualified candidates who are representative of the community for membership on the Grand Jury,
  - Work with the Court to provide support and training to each current Grand Jury, sharing our experiences and lessons we have learned, and
  - Promote greater awareness of grand jury reports, including meaningful responses by local government agencies.

Summary of FY2016 Chapter Accomplishments:

- Adopted FY16 Goals during Chapter Retreat held in January 2016:
  - Chapter Membership Growth (Owner: Membership Committee)
  - Diversity Recruitment (For Grand Jury Pool)
  - Outreach/Education Exploring Schools and Other Groups (Owner: Education Committee)
  - Compendium of Grand Jury Cases (Owner: Ward Downs)
  - Oversight at City/County Meetings to Review GJ Report Responses (Owner: Larry Graser)
  - Social Aspects of Chapter to retain Chapter members interest via lunch & presentations(Owner: Jim DuClair)
- **Outreach & General/Diversity Recruitment**
  - Conducted Grand Jury Informational Presentations - to Community Organizations including Ripon Lion's Club, Lodi AAUW, Latina United Republican Women's

Federation, Stockton Republican Women's Federation, Humphreys College, Stockton Chamber of Commerce, Lodi Rotary Club, Manteca Sunrise Kiwanis Club, Rotary Club of Tracy, and the law students of Humphreys College. Yielded a more diverse membership of Grand Jurors for 2016/2017 compared to the past.

- **Grand Juror Education**
  - Presented a special "Committee Orientation" to the newly seated 2015/16 SJC Grand Jury supplementing the CGJA training
- **Grand Jury Recognition**
  - Sponsored San Joaquin County (SJCO) Board of Supervisors Resolution declaring February Grand Jury Awareness Month – February 2016 Board of Supervisor's Meeting
  - Hosted "Thank You" luncheon for graduating 2015/2016 Grand Jurors, and invited them to join the San Joaquin County Chapter of the CGJA – February 2016
- **Website Enhancement**
  - Enhance our San Joaquin County Chapter of CGJA Website and Facebook Page Organized
- **Other**
  - Attendance at 2015 CGJA Annual Meeting by Chapter Members Larry Graser and Gary Spaugh.

#### FY2016 Chapter Committee Reports:

- **Education and Training**
  - **Purpose:**
    - Provide training and support for the grand jurors to compliment the education provided by San Joaquin County and the California Grand Jurors' Association
    - Educate students about California's civil grand jury system and the efforts of the San Joaquin County civil grand juries.
    - Conduct chapter retreats for the chapter members, executive committee, etc.
  - **Members:**
    - John Britto (Chairperson) and Jim DuClair
  - **FY16 Accomplishments:**
    - Attended CGJA Regional Meetings
    - Conducted 2015 Chapter Regional Meeting
    - Conducted Half-day Chapter Retreat
    - Provided an orientation to the sitting grand jury
    - Met with the 2015-2016 Continuity Committee to provide support
    - Provided a two-hour presentation to Humphreys Law School students regarding the civil grand jury system
  - **FY17 Objectives/Goals:**
    - Provide on-going support for the 2016-2017 grand jury
      - Training on "Getting Started"
      - Training on "Interviewing"

- Training on “Report Writing”
    - Support for individual committees including Editorial, Law and Justice, etc.
    - Develop a one-hour presentation suitable for high school seniors regarding California’s civil grand jury system and the efforts of the San Joaquin civil grand juries
    - Make one or more presentations regarding the grand jury at high school senior civic class(es)
    - Explore the possibility of providing a presentation(s) regarding the grand jury to a Delta College class(es)
    - Explore the possibility of providing a presentation regarding the grand jury to senior citizens enrolled in the OLLI Program at UOP
    - Offer a half-day Chapter Retreat in January 2017
  - **Comments/Notes**
    - None
- **Community Outreach & Media Relations**
    - **Purpose:**
      - To create interest and communicate knowledge to our citizens regarding the importance of the civil grand jury system
      - To recruit prospective jurors through organizational presentations and informative media coverage
    - **Members:**
      - Denise Mathews, Chairperson, Larry Graser, John Britto, and Ward Downs
    - **FY16 Accomplishments:**
      - Presentations :
        - Rotary Clubs (2), Ripon Lion’s Club, AAUW-Lodi, Latina United Republican Women’s Federation, Stockton Republican Women’s Club, Stockton Chamber of Commerce, Manteca Sunrise Kiwanis Club
        - Humphrey’s College (2) for interested citizens
        - Humphrey’s Law Class
      - Other Accomplishments:
        - Developed for use by the speaker’s bureau a shorter, more concise power point highlighting topics of interest
        - Accepted as a donation a projector/screen for the power point presentations
        - With the Courts assistance, copies of our Compendium have been placed in the jury room
      - *Special recognition is given to Don Romero who passed away in 2016 for his great success and accomplishments in chairing this committee during the past three years. Don is greatly missed.*

- **FY17 Objectives/Goals**

- Presentations:
  - Lions Clubs, Rotary Clubs, , Kiwanis Clubs, Chambers of Commerce, Black Women Organized for Political Action, GFWC Tracy Women’s Club, South Stockton Improvement Association, Filipino American National Historical Society, Veterans of Foreign Wars, Italian Athletic Club, El Concilio, American Association of University of Women, San Joaquin Historical Society and Docents Council, Greater Lodi Area Democrats (GLAD)
- Continue to create interest and educate through scheduled presentations to various organizations within San Joaquin County
- Schedule bureau speakers for presentations in the cities in which they reside
- Pursue and obtain more mass media coverage throughout San Joaquin County, i.e., radio, TV, newspapers.
- Develop a press release about the civil grand jury system which can be included in the monthly newsletters of the various service organizations
- Develop and maintain a good base of prospective jurors for forthcoming civil grand juries
- Review the suggestions made by other Chapter Presidents on their best and proven practices in identifying appropriate service organizations or other audience opportunities used to inform the community about the civil grand jury system as well as recruit future grand jury applicants.
- Follow up on the recommendations made by former grand jury members regarding those service organizations who could be interested in having a presentation given to their members.

- **Comments/Notes**

- The Speakers’ Presentation letter to service organizations will be mailed out by the Court in September 2016. This early release will allow the organizations to plan ahead.

- **Implementation Review**

The Implementation Review Committee was discontinued during 2015-2016 due to concerns regarding possible conflicts with the activities of the grand jury’s Continuity Committee.

- **Membership**

- **Purpose:**

- Maintain an accurate membership list
- Recruit new members into the Chapter
- Retain current members of the Chapter to support the efforts of the San Joaquin County Grand Jury

- **Members:**

- Larry Graser (Chairperson), Gene Shibata, Ken Buck, and Gary Spaugh

- **FY16 Accomplishments:**

- Hosted a Holiday Party for Chapter members (Retention)
- Added an informal social hour prior to monthly meetings to encourage meeting attendance (Retention)
- Created a program to invite speakers to Chapter meetings including Dr. Hart, President of Delta College at June 2016 meeting (Retention)
- Hosted a luncheon for the outgoing 2015-2016 Grand Jury (Recruitment/GJ Recognition)
- Reached out to 2015-16 grand jurors to inform them of their free 2016-17 membership in the San Joaquin County Chapter of the CGJA (Recruitment)
- Chapter membership as of June 30, 2015 was 21; chapter membership as of June 30, 2013 was 30; much of the increase was due to including free membership to those ending their service to the San Joaquin County Civil Grand Jury
- Developed Membership Committee Charter and processes to grow and retain membership

- **FY17 Objectives/Goals:**

- Continue to maintain an accurate membership list showing all types of members
- Continue to confirm that all members are in good standing in accordance with the bylaws (have paid dues, etc.)
- For those members not meeting the requirements, bring the issue to membership meetings for determination on their disposition
- Focus our recruiting efforts on the outgoing members of the grand jury
- Work to retain our current members as paid/voting members through multiple efforts including guest speakers at membership meetings, informal lunches prior to Chapter meetings, and hosting a Holiday Party
- At membership meetings, report the status of members and any needed actions for addressing membership maintenance and growth.

- **Information Technology**

- **Purpose:**
  - Provide Information Technology avenues for Chapter members to use as they conduct Chapter tasks
  - Populate the various social media outlets with information on grand jury workings for the citizens of San Joaquin County
- **Members:**
  - Chuck Walker, Chairperson, and Larry Graser
- **FY16 Accomplishments:**
  - Created Google Group San Joaquin County Chapter CGJA
  - Updated the chapter's Mission statement on the website
  - Added new menu items: Compendiums and Civil Grand Jury Rosters & Reports
  - Updated links to San Joaquin County Courts website
  - Added chapter's Bylaws to website
- **FY17 Objectives/Goals:**
  - Expand the resources available on the website
  - Increase membership on the Chapter's Facebook page
  - Increase the number of views on the website
- **Comments/Notes**
  - None

- **Agency Response Oversight**

- **Purpose:**
  - Monitor responses to grand jury reports
  - Attend agency meetings and, when appropriate, make comments regarding the draft response(s)
  - Although activities are coordinated through our Chapter, anyone speaking at a public meeting will speak as a private citizen and not as a representative of our Chapter
- **Members:**
  - Larry Graser (Chairperson)
- **FY16 Accomplishments:**
  - Established the process to be used to monitor draft responses by agencies subject to grand jury reports
- **FY17 Objectives/Goals:**
  - Study the published reports by the 2015-2016 Grand Jury
  - 3 investigations regarding San Joaquin County
  - 1 Continuity report regarding the City of Stockton
  - 1 Law and Justice report regarding San Joaquin County
  - Compare draft agency responses to the published reports and determine the appropriateness of the responses

- Attend the agency meeting(s) when the supervisors/council vote on approval of the response
  - Make public comments, when appropriate, to the supervisors/council at the meeting(s) prior to taking the vote for approval
- **Comments/Notes**
  - None
- **Diversity**
  - **Purpose**
    - To help increase the diversity of applicants wanting to serve on the civil grand jury by collaborating with various organizations representing the diversity of our county
  - **Members**
    - Denise Mathews, Chairperson, Larry Graser, Gary Spaugh, John Britto, John Nowak, and Ward Downs
  - **FY 16 Accomplishments**
    - Identified the African-American Chamber of Commerce, Asian-American Chamber of Commerce, and the San Joaquin County Hispanic Chamber of Commerce as initial contacts for our efforts to increase diversity
    - Prepared a Demographic of Prospective Grand Jurors in San Joaquin County which recaps the age, gender, and ethnicity of the 2007-2015 applicants
    - Due to more emphasis on diversity in the Chapter Outreach presentation for the County as well as in the Speaker's Bureau's sessions, it produced more diversity in the 2016-2017 civil grand jury membership than in the past
  - **FY17 Objectives/Goals**
    - Meet individually with the Presidents of the African-American Chamber of Commerce, Asian-American Chamber of Commerce, and the San Joaquin County Hispanic Chamber of Commerce
    - Attend the Leaders Luncheon on Business, hosted by the San Joaquin County Hispanic Chamber of Commerce
    - Hold a presentation on the purpose and role of the civil grand jury for students at the African-American Chamber of Commerce
    - Continue to reach out and make personal connections within diverse communities



# Management Financial Report – FY2016

San Joaquin County Chapter of California Grand Jurors Association  
For the period ended June 30, 2016



Prepared on  
June 30, 2016

# Statement of Activity

July 2014 - June 2015

	<b>Total</b>
<b>Revenue</b>	
<b>Non Profit Income</b>	980.00
<b>2015 Regional Chapter Meeting Income</b>	840.00
<b>Total Non Profit Income</b>	<b>\$1,820.00</b>
<b>Special Event (Chapter)</b>	180.00
<b>Unapplied Cash Payment Revenue</b>	110.00
<b>Total Revenue</b>	<b>\$2,110.00</b>
<b>Gross Profit</b>	<b>\$2,110.00</b>
<b>Expenditures</b>	
<b>Post Office Box Rental</b>	91.00
<b>Purchases</b>	83.88
<b>Total Expenditures</b>	<b>\$174.88</b>
<b>Net Operating Revenue</b>	<b>\$1,935.12</b>
<b>Other Expenditures</b>	
<b>Other Miscellaneous Expenditure</b>	18.90
<b>Special Event (Luncheon)</b>	340.00
<b>Special Event (Regional)</b>	687.85
<b>Total Other Expenditures</b>	<b>\$1,046.75</b>
<b>Net Other Revenue</b>	<b>-\$1,046.75</b>
<b>Net Revenue</b>	<b>\$888.37</b>

# Statement of Financial Position

As of June 30, 2015

	<b>Total</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
x3407 (Chk1)	1,344.12
<b>Total Bank Accounts</b>	<b>\$1,344.12</b>
<b>Other current assets</b>	
<b>Undeposited Funds</b>	0.00
<b>Total Other current assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$1,344.12</b>
<b>TOTAL ASSETS</b>	<b>\$1,344.12</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Total Liabilities</b>	
<b>Equity</b>	
Retained Earnings	455.75
Net Revenue	888.37
<b>Total Equity</b>	<b>\$1,344.12</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,344.12</b>