

# San Joaquin County Chapter – CGJA

San Joaquin County Chapter



California Grand Jurors' Association

## ANNUAL REPORT

2014-2015

**FY 2015 Annual Report**  
**San Joaquin County Chapter *of the***  
**California Grand Jurors' Association (CGJA)**

***"Citizens for Positive and Ethical Government"***

Chapter Mission Statement:

***"A Voice for Accountability in Government in Support of the Civil Grand Jury through Advocacy, Education and Communication"***

FY2015 Chapter Accomplishments:

- Hosted Regional Meeting with over 40 attendees - July 2014
- Updated and Released Chapter Bylaws - May 2015
- Adopted FY16 Goals during Chapter Retreat held in October 2014
- Conducted Grand Jury Informational Presentations (Community Organizations including Rotary Clubs, Lions Clubs, Soroptimist, Institute of Community Learning, Sons in Retirement, Veteran Groups, Retirement Communities, Preceptor Nu Phi Chapter of Beta Sigma Phi in Linden, Ripon Chamber of Commerce Government Relations (featured in two newspaper articles titled "One of the County's Best Kept Secrets"), and Del Webb's "Women of Woodbridge" in Manteca)
- Presented a "Committee Orientation" to the current sitting SJC Grand Jury
- San Joaquin County (SJCO) Board of Supervisors Resolution declaring February 2015 Grand Jury Awareness Month - February 10, 2015
- Nominated "The Record" newspaper for Excellence in Reporting News Media Award which was won and received during the CGJA 2014 Annual Conference
- Reached out to former San Joaquin County Grand Jurors and invited them to join the San Joaquin County Chapter of the CGJA - February 2015
- Generated a San Joaquin County Chapter of CGJA Website and Facebook Page - March 2015
- Organized a "2014-2015 Grand Jury Thank You Lunch" for the outgoing San Joaquin County Grand Jury - May 2015
- Attendance at Regional Meetings and 2014 CGJA Annual Meeting by Chapter Members

## FY2016 Chapter Goals:

The Chapter held a retreat in October 2014 to generate a work plan and develop Chapter goals. Those goals will show up in the Committee reports identified in the next section.

Other Chapter goals were also developed and include:

- Regional Meeting Host September 2015
- Letters to the Editors
- SJCO Chapter Policy and Procedures Manual

## FY2015 Chapter Committee Reports:

### • **Education, Training, & Recruitment**

#### ○ Purpose:

- Develop resources and organize support for the orientation/training of new grand jurors to compliment education provided by the County and CGJA.
- Provide active support to the Superior Court for the recruitment of the most qualified candidates to strengthen the pool of grand jurors.
- Offer informational/educational presentations throughout the County to interested organizations to explain the duties and responsibilities of grand jurors.

#### ○ Members:

- John Britto, Chairperson, Jim DuClair, and Don Romero

#### ○ FY15 Accomplishments:

- Attended CGJA Training Sessions in Sacramento and Stockton
- Conducted Half-day Chapter Retreat
- Provided Full-day CGJA Executive Retreat
- Provided two training sessions to sitting grand jury
- Provided approximately 12 Informational Outreach Presentations
- Conducted 2014 Chapter Regional Meeting with 42 participants
- Scheduled guest speakers for chapter meeting and September 2015 Regional

#### ○ FY16 Objectives/Goals:

- Rewrite Grand Jury *PowerPoint* Presentation (Clarify issues i.e. Criminal vs. Civil)
- Procure a projector and screen for Chapter presentations
- Increase information/recruitment efforts but with an emphasis on diverse populations
- Continue to schedule guest speakers (4 per year) at chapter meetings
- Develop *Executive Summaries* of Final Reports for Chapter web page

- Study possibility of publishing *Executive Summaries* of Final Reports throughout County
    - Conduct a mock grand jury pilot training program
  - **Comments/Notes**
    - None
- **Community Outreach & Media Relations**
  - **Purpose:**
    - To create interest and communicate knowledge to our citizens regarding the importance of the civil grand jury system
    - To develop prospective jurors through organizational presentations and informative media coverage
  - **Members:**
    - Donald Romero, Chairperson, Ken Buck, Neil Holets, and Chuck Walker
  - **FY15 Accomplishments:**
    - Presentations :
      - Rotary Clubs (5), Sons of Retirement (SIRS) (2), California Teachers Retirement Association (CTRA), Weber Point Coffee Club, Lodi Soroptimist Club, Karl Ross Post, O'Connor Woods, Stockton Institute of Learning (SICL), San Joaquin County League of Women Voters, Democratic and Republican Parties of Lodi
    - Outreach participation: 2015 Stockton the Magnificent Event at Victory Park
  - **FY16 Objectives/Goals:**
    - Presentations:
      - Lions Clubs, Rotary Clubs, The Philomathean Club of Stockton, Kiwanis Clubs, Manteca Patriots, AAUW of Lodi, Daughters of the American Revolution, Elks Lodge, Esquire Club, VFW Stockton, Stockton Chapter of the Links, Eagles Club, SICL, Stockton Yacht and Country Club
    - Continue to create interest and educate through scheduled presentations to various organizations within San Joaquin County
    - Obtain permission from Humphrey's College to schedule one presentation regarding the civil grand jury to be held on their campus in the early evening hours, January or February 2016.
    - Schedule bureau speakers for presentations in the cities in which they reside (Manteca and Tracy).
    - Pursue and obtain more mass media coverage throughout San Joaquin County, i.e., radio, TV, newspapers.
    - Develop and maintain a good base of prospective jurors for forthcoming civil grand juries.

- **Comments/Notes**
  - Through the chapter's presentations to various organizations this past year, topics of interest, what maintains an attentive audience, and a more appropriate length of discussion has been identified. Going forward in 2016, consideration by the speaker's bureau should be given to creating a shorter power point, highlighting topics of interest.
  - There is a need for the purchase of a projector/screen for the power point presentations as many of the organizations to which presentations are given do not provide the necessary equipment. Donations from chapter members would be voluntary.
  - The 2016 presentation schedule will be released by November 2015.
- **Implementation Review**
  - **Purpose:**
    - The initial purpose of the Implementation Review Committee is to identify the purposes/goals of the committee; after which the committee will develop the functions, guidelines and procedures by which the committee will operate
  - **Members:**
    - John Nowak, Chairperson, Lou Meyer, Lina Longmire, Sharon Nickison, Gene Shibata, Karen Migliori, and Paul Wagner
  - **FY15 Accomplishments:**
    - Worked on Committee guidelines and procedures
  - **FY16 Objectives/Goals:**
    - Complete guidelines and procedures for case study reviews.
    - Review at least eight cases for appropriateness for further review.
    - Conduct review of at least one case study for compliance with responses to the case study findings and recommendations.
  - **Comments/Notes**
    - None

- **Membership**
  - **Purpose:**
    - Maintain a viable membership for Chapter operations in support of the San Joaquin County Grand Jury
  - **Members:**
    - Gene Shibata, Chairperson, Sharon Nickison, and Pat Stump
  - **FY15 Accomplishments:**
    - Reached out to prior grand jurors to inform them of the workings of the San Joaquin County Chapter of the CGJA and inviting them to join
    - Organized a luncheon for the outgoing 2014-2015 Grand Jury
  - **FY16 Objectives/Goals:**
    - Maintain the membership list in current and accurate form with membership who are in good standing in accordance with the bylaws (have paid dues, etc.)
    - For those members not meeting the requirements, bring the issue to meetings for membership determination on their disposition
    - Identify ways to seek out new members, including preparing annually the letter for the President to send out inviting the outgoing GJ members to join, as well as newly appointed GJ members.
    - For interested new potential members, put together materials to give to them including our mission and goals, and an application, and any other information (membership, when formed, etc.) of importance to help them decide to join.
    - When they apply, process the application confirming they meet the qualifications/criteria in the bylaws, and bring to the membership for approval.
    - Prepare letter of approved membership to send to them.
    - Put together a new member orientation package of information (bylaws, committee list and purposes, etc.)
    - Regularly report to the membership meetings, status of members, and any needed actions for addressing membership maintenance and growth.
  - **Comments/Notes**
    - None

- **Information Technology**
  - **Purpose:**
    - Provide Information Technology avenues for Chapter members to use as they conduct Chapter tasks
    - Populate the various social media outlets with information on grand jury workings for the citizens of San Joaquin County
  - **Members:**
    - Chuck Walker, Chairperson, and Larry Graser
  - **FY15 Accomplishments:**
    - Developed a San Joaquin County Chapter of CGJA Website
    - Generated social media outlets for the Chapter in Facebook, Twitter, and a Blog
  - **FY16 Objectives/Goals:**
    - Expand the resources available on the website to include a copy of the Chapter's official Bylaws
    - Increase membership on the Chapter's Facebook page
    - Establish a Google Group for the Chapter
  - **Comments/Notes**
    - None

Dual Membership List (CGJA and Chapter):

- **Ken Buck**
- **Gary Spaugh**
- **Lou Meyer**
- **John Britto**
- **Don Romero**
- **Gene Shibata**
- **Jim DuClair**
- **Chuck Walker**
- **Larry Graser**

# Management Financial Report – FY2015

San Joaquin County Chapter of California Grand Jurors Association  
For the period ended June 30, 2015



Prepared on  
June 30, 2015



# Statement of Activity

July 2014 - June 2015

	<b>Total</b>
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REVENUE	
Non Profit Income	65.00
Membership Dues 2014-2015	580.00
Membership Dues 2015-2016	60.00
Regional Chapter Mtg Income	1,045.00
<b>Total Non Profit Income</b>	<b>1,750.00</b>
Special Event (Chapter)	515.00
<b>Total Revenue</b>	<b>2,265.00</b>
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GROSS PROFIT	<b>2,265.00</b>
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EXPENDITURES	
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<b>Total Expenditures</b>	
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NET OPERATING REVENUE	<b>2,265.00</b>
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OTHER EXPENDITURES	
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Other Miscellaneous Expenditure	1,509.85
Special Event (Regional)	1,200.40
<b>Total Other Expenditures</b>	<b>2,710.25</b>
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NET OTHER REVENUE	<b>-2,710.25</b>
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NET REVENUE	<b>\$ -445.25</b>
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REVENUE	<b>\$ -445.25</b>
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# Statement of Financial Position

As of June 30, 2015

	<b>Total</b>
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<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
x3407 (Chk1)	455.75
<b>Total Bank Accounts</b>	<b>455.75</b>
<b>Other current assets</b>	
Undeposited Funds	0.00
<b>Total Other current assets</b>	<b>0.00</b>
<b>Total Current Assets</b>	<b>455.75</b>
<b>TOTAL ASSETS</b>	<b>\$455.75</b>
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<b>LIABILITIES AND EQUITY</b>	
<b>Total Liabilities</b>	
<b>Equity</b>	
Carryover from Last Fiscal Year	901.00
Net Revenue	-445.25
<b>Total Equity</b>	<b>455.75</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$455.75</b>
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